



San Joaquin County is recruiting for:

STAFF NURSE V-ANDM-INPATIENT CORRECTIONAL HEALTH SERVICES

MISSION

San Joaquin County Correctional Health Services shall provide health care to the inmates and juveniles of San Joaquin County in accordance with Title XV, Division 1, Subchapter 4 of the California Regulatory Code. The services provided shall be commensurate with the level of care available in the community at large and will include the medical, ethical, and fiscal values of the community.



Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton CA 95202
Phone: (209) 468-3370
Fax: (209) 468-0508

Job Announcement:
0716-RH1106-AC
amended

THE POSITION

San Joaquin County is seeking a candidate who possesses strong leadership and supervisory skills, critical thinking skills, and the ability to problem solve to serve as the Staff Nurse V-Assistant Nursing Department Manager (ANDM) for Correctional Health Services. This position was added in the FY16-17 budget in order to assist the Nursing Department Manager by providing on-site management coverage on weekends and holidays as well as monitoring services and accreditation standards, implementing quality control measures, and guiding and overseeing the medical staff as the department transitions from paper medical records to electronic records. Prior to employment, a law enforcement background investigation and security clearance must be successfully passed. Once employed, the security clearance must be maintained. In addition, a pre-employment physical and drug screening must be passed. Correctional Health Services is located San Joaquin County jail facility located at 7000 Michael N. Canlis Blvd., French Camp, CA 95231.

The Staff Nurse V-ANDM will assist the Nursing Department Manager in directing, organizing, and supervising the work of nursing staff which includes registered nurses, licensed vocational nurses, and outpatient clinic assistants. The incumbent is expected to model a strong work ethic and leadership skills, including accountability for oneself and others.

THE DEPARTMENT

Correctional Health Services, a division of the Health Care Services Agency which also includes Correctional Health Services, Emergency Medical Services, Public Health Services, and Veteran's Services, provides an array of services including medical, dental, and mental health care to inmates and juveniles of the County's adult and juvenile detention facilities based on community standards and in accordance with Title XV of the California Code of Regulations.



San Joaquin County is an Equal Opportunity Employer



ARTS, CULTURE, AND RECREATION

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



MAKE SAN JOAQUIN COUNTY YOUR NEW HOME!

A land of beauty, recreation and natural riches-from the waters of the Delta to the vines of the wine, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun.

Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

EDUCATION

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



AGRICULTURE

The County is one of the most agriculturally rich regions in California and is the number one producer, statewide, of asparagus. Twenty-four thousand acres of county farmland are dedicated to production of this crop. In recent years, the leading crop in the county has been wine grapes, and wineries and vineyards have sprung up from Stockton to Lodi.

HOUSING

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.



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TYPICAL DUTIES

- ◆ Supervises staff and assists with management for patient medical needs; assists in planning and implementing staff schedules; assists in assigning work to professional, para-professional and technical staff in order to best utilize the skills of personnel and to maintain a high quality of patient care; evaluates performance of and disciplines assigned personnel, including subordinate supervisory staff; participates in the selection of new employees.
- ◆ Participates in formulating, interpreting and implementing policies, procedures, and standards of nursing care; assists in coordinating the services of the unit with other hospital divisions; may oversee and coordinate insurance billing and reimbursement-related procedures for the unit; may develop and implement various quality control measures; assists with development and maintenance of the department budget.
- ◆ Participates in initiating the nursing process and performing clinical patient care, including therapeutic measures prescribed by medical authority within the limits of the Nurse Practice Act and department policy; participates in preparation and implementation of written nursing care plans for individual patients.
- ◆ Evaluates the total nursing needs of the patient including physical, psychological, spiritual, cultural and socio-economic; participates in planning, coordinating and administering total patient care; evaluates symptoms, reactions, and progress.
- ◆ Participates with clinical staff in working with patients and families through teaching, counseling, and other methodology in order to help them understand, cope with, and accept illness, treatment, and therapy.



TYPICAL DUTIES, Continued

- ◆ Keeps records of patient's health care treatment and/or hospital stay; prepares reports and standard forms; initiates and completes performance improvement and other studies in cooperation with management.
- ◆ Maintains and updates knowledge base and nursing skills by reading literature, attending workshops, lectures, conferences, and classes as may be required by the Administration of the Department of Health Care Services.
- ◆ Participates on committees as assigned; may represent the department to outside organizations as assigned

THE IDEAL CANDIDATE

The ideal candidate will possess:

- ◆ Strong background in electronic medical record implementation processes
- ◆ Experience in a Correctional Health facility and the requisite State mandated inspections
- ◆ Knowledge of QI processes
- ◆ Demonstrated leadership skills; proven ability to effectively supervise and build consensus among staff
- ◆ Well-developed organizational and decision making skills as well as superb interpersonal skills
- ◆ Critical thinking skills
- ◆ High level of integrity and strong sense of ethics
- ◆ Excellent written and verbal communication skills





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COMPENSATION PACKAGE

Annual Base Salary: \$100,506 - \$122,158

In addition to the base salary, San Joaquin County offers an excellent benefits package which includes a County contribution towards health, dental, and vision insurance plans. Other benefits offered by the County include:

- ◆ Longevity pay of 7.5% of base salary after 10 years (20,800 regular paid hours); 10% of base salary after 15 years (31,200 regular paid hours)
- ◆ 1937 Act plan with reciprocity with CalPERS
- ◆ 125 Flex Benefits Plan
- ◆ 12 days of sick leave annually with unlimited accumulation
- ◆ 15 days of vacation leave a year (20 days after 10 years, 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 40 hours of educational leave per fiscal year
- ◆ 5% Specialty pay

For information regarding benefits, please visit the Benefits page of the County's Human Resources website at:

www.sjgov.org/hr/Programs/Benefits

APPLICATION AND SELECTION

Qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top scoring candidates will be referred to the department for a hiring interview. To apply, a completed application and supplemental questionnaire must be submitted. Resumes are not accepted in lieu of an application package.

Final Filing Date: Until Filled

Apply Online Today: www.sjgov.org/hr

Or submit your application, supplemental and resume to:

San Joaquin County Human Resources
Attn: Marie Sneed
44 N. San Joaquin Street Suite 330
Stockton, CA 95202
Tel: 209.468.9755
Fax: 209.468.0508

A background investigation and security clearance will be required prior to employment. Final appointment will be conditional upon passing a drug screening test.

REQUIRED QUALIFICATIONS

Experience: Three years of experience as a registered nurse in an acute care or mental health facility at a level equivalent to a San Joaquin County Staff Nurse III.

Substitution: Possession of a Bachelor's Degree in Nursing, Health Science, Business Administration or other closely related field may be substituted for one year of the required experience.

Licenses and Certificates: Current registration as a nurse in the State of California.

SPECIAL REQUIREMENTS

Preceptor class or equivalent and Standardized Procedure class.

AND

Bachelor's degree in Nursing or related field and two (2) years of Correctional Health experience including one year equivalent to a Staff Nurse IV.

OR

National certification and two (2) years of Correctional Health experience including one year equivalent to a Staff Nurse IV.



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SUPPLEMENTAL QUESTIONS

Please submit responses to the following questions along with your employment application to the San Joaquin County Human Resources Division. Copies of the licenses and certificates must be submitted with employment application.

1. Please indicate if you possess a Bachelor's Degree in one of the following majors/disciplines:

Nursing Business Administration
 Health Science Other Identify Discipline/Major: _____

2. Provide the valid California Registered Nursing license number and expiration date:

3. Do you possess a National Certification? Yes No

4. Indicate if you possess paid experience working in one of the following at a level equivalent to a San Joaquin County Staff Nurse III:

Acute Care Facility*
 Mental Health Facility

4a. Provide the employer, dates of employment, and the specific duties performed and scope of responsibility.

5. Do you possess at least two years of paid Correctional Health experience with one year equivalent to a Staff Nurse IV?

Yes No

5a. Provide the employer, dates of employment, and the specific duties performed and scope of responsibility.

6. Indicate if you have completed the following:

Preceptor Class or equivalent
 Standardized Procedure class

7. Do you possess familiarity with electronic medical records? Yes No

7a. If yes, please describe your experience.